



<b>Subject:</b>	<b>Application for the Grant of a Seven-day Annual Outdoor Entertainments Licence - C.S. Lewis Square</b>
<b>Date:</b>	10th November, 2016
<b>Reporting Officer:</b>	Stephen Hewitt, Building Control Manager, ext. 2435
<b>Contact Officer:</b>	Patrick Cunningham, Assistant Building Control Manager, ext. 6446

<b>Is this report restricted?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is the decision eligible for Call-in?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>						
<b>1.1</b>	<p>To consider an application from the City and Neighbourhood Services Department for the grant of a Seven-day Annual Outdoor Entertainments Licence for C.S. Lewis Square, based on the Council's standard conditions to provide outdoor musical entertainment.</p> <table><thead><tr><th><b>Area and Location</b></th><th><b>Ref. No.</b></th><th><b>Applicant</b></th></tr></thead><tbody><tr><td>C.S. Lewis Square, Holywood Arches, Belfast BT4 4HH</td><td>WK/201602078</td><td>Ms Rose Crozier Parks Service Belfast City Council Belfast, BT1</td></tr></tbody></table>	<b>Area and Location</b>	<b>Ref. No.</b>	<b>Applicant</b>	C.S. Lewis Square, Holywood Arches, Belfast BT4 4HH	WK/201602078	Ms Rose Crozier Parks Service Belfast City Council Belfast, BT1
<b>Area and Location</b>	<b>Ref. No.</b>	<b>Applicant</b>					
C.S. Lewis Square, Holywood Arches, Belfast BT4 4HH	WK/201602078	Ms Rose Crozier Parks Service Belfast City Council Belfast, BT1					
<b>1.2</b>	A copy of the application form is attached at Appendix 1.						
<b>1.3</b>	A location map is attached at Appendix 2.						
<b>1.4</b>	Members are reminded that all applications for the grant of Outdoor Entertainments Licences must be brought before the Committee for consideration.						
<b>2.0</b>	<b>Recommendations</b>						
<b>2.1</b>	<p>Taking into account the information presented and any representations made in respect of the application you are required to make a decision to either:</p> <ol style="list-style-type: none"><li>1. approve the application for the grant of the Seven-day Annual Outdoor Entertainments Licence, or</li></ol>						

<p><b>2.2</b></p>	<p>2. approve the application for the grant with special conditions, or</p> <p>3. refuse the application for the grant of the Seven-day Annual Outdoor Entertainments Licence.</p> <p>If an application is refused, or special conditions are attached to the licence to which the applicant does not consent, then the applicant may appeal the Council's decision within 21 days of notification of that decision to the County Court. In the case that the applicant subsequently decides to appeal, outdoor entertainment may not be provided until any such appeal is determined.</p>
<p><b>3.0</b></p>	<p><b>Main report</b></p>
<p><b>3.1</b></p> <p><b>3.2</b></p> <p><b>3.3</b></p> <p><b>3.4</b></p> <p><b>3.5</b></p> <p><b>3.6</b></p>	<p><b><u>Key Issues</u></b></p> <p>The standard days and hours for an Outdoor Entertainments Licence are:</p> <ul style="list-style-type: none"> <li>• Monday to Sunday: 11.30 am to 11.00 pm.</li> </ul> <p>In addition, the following special conditions are usually attached to Outdoor Licences:</p> <ol style="list-style-type: none"> <li>1. maximum numbers will be agreed at the discretion of the Building Control Service and will vary depending upon individual concert set up proposals.</li> <li>2. prior to any event taking place the promoters are required to demonstrate evidence of early consultation and have in place a robust system of dealing with any complaints, which has been agreed in advance with the Council.</li> <li>3. any requests to provide entertainment later than 11.00 pm must be considered by the Licensing Committee and therefore must be made at least 3 months in advance of the proposed event.</li> <li>4. should an application to provide entertainment beyond 11.00 pm be granted and the Council then receive a significant number of complaints regarding noise or the complaint is of such significant impact, authority is granted to the Director of Planning and Place, in consultation with the Town Solicitor, to reduce the finishing time for any subsequent nights of the event, in which case the promoter will be required to make contingency arrangements.</li> </ol> <p>C.S. Lewis Square is located at the Holywood Arches off the Newtownards Road and is part of the Connswater Community Greenway project.</p> <p>The Square is at the heart of the 9km Greenway project and is in honour of the author C.S. Lewis. It contains a series of public art pieces and sculptures on the theme of the Lion, the Witch and the Wardrobe and recreating the magic of Narnia.</p> <p>The space is owned and maintained by the Parks Service which intends to offer the use of the space for small community type events.</p> <p>The first event planned is for the grand opening of C.S. Lewis Square on 22nd November. The event will consist of live entertainment, quotes and recitations from C.S. Lewis's work, theatrical performances and a procession through parts of the Connswater Community Greenway linking the Square.</p>

### **Representations**

- 3.7 Public notice of the application has been placed and no written representation has been lodged as a result of the advertisement.

### **PSNI**

- 3.8 The Police Service of Northern Ireland has been consulted and has confirmed that it has no objection to the application. The Police Service has also been consulted about the event on 22nd November and has met with the organisers to discuss the crowd control measures along with the traffic and transport provisions.

- 3.9 It will continue to be involved in relation to the opening event and will also be consulted on future planned event on traffic management and wider operational policing issues. A copy of its response is attached at Appendix 3.

### **NIFRS**

- 3.10 The Northern Ireland Fire and Rescue Service was also consulted and has no objection to the application. It has also been involved with the preliminary discussions regarding the opening event on the 22nd November.

- 3.11 It will be invited to attend any planning meetings and will be provided with any associated event documentation for comment.

### **Health, safety and welfare**

- 3.12 Officers from the Service have already been engaging with Parks representatives and those from the Eastside Partnership Group who are working in partnership with the Council on the Square and the wider Connswater Community Greenway project. The meetings have covered the general long term use of the space, suitable proposed events for the space and the upcoming opening event in celebration of C.S. Lewis's work on the 22nd November.

- 3.13 Officers will continue to engage with organisers and other interested parties to ensure that the appropriate documentation is developed and that all safety and technical requirements are met in advance of each specific event taking place, should you decide to grant the licence.

- 3.14 Officers of the Service will be arranging further planning meetings in relation to the 22nd November opening event to which the relevant personnel and agencies will be invited.

### **Noise**

- 3.15 The Environmental Protection Unit (EPU) has been informed of the application and will comment on each individual event, such as the event being planned on the 22nd November, when information relevant to it has been provided, such as the appropriate noise management plan.

### **Applicant**

- 3.16 The applicant, and/or their representatives, will be available at your meeting to answer any queries you may have in relation to the application.

<p><b>3.17</b></p> <p><b>3.18</b></p>	<p><b><u>Financial and Resource Implications</u></b></p> <p>Officers will be required to carry out inspections for each outdoor event and attend any planning meetings which are catered for within existing budgets.</p> <p><b><u>Equality or Good Relations Implications</u></b></p> <p>There are no equality or good relations issues associated with this report.</p>
<p><b>4.0</b></p>	<p><b>Documents Attached</b></p>
	<ul style="list-style-type: none"> <li>• Appendix 1 – Application form</li> <li>• Appendix 2 – Location map</li> <li>• Appendix 3 – PSNI comments</li> </ul>